

Hawaii State Association of Counties

Counties of Kauai, Maui and Hawaii, City & County of Honolulu



MINUTES HSAC EXECUTIVE COMMITTEE MEETING June 22, 2012 Hapuna Beach Prince Hotel Kamuela, Hawaii

I. CALL TO ORDER

The HSAC Executive Committee was called to order by President Rapozo at 9:53 a.m. The following members comprised a quorum:

County of Kauai:	President Mel Rapozo
County of Hawaii:	Vice President K. Angel Pilago
City and County of Honolulu:	Secretary Stanley Chang
County of Maui:	Treasurer Joseph Pontanilla
Others Present:	Honolulu Council Chair Ernest Martin Kauai Council Chair Jay Furfaro Kauai Councilmember Dickie Chang Kauai Councilmember KipuKai Kualii Maui Councilmember Riki Hokama Maui Councilmember Michael P. Victorino Lenny Eliason, President, NACo Kauai County Clerk Ricky Watanabe Kauai staff Ashley Bunda Kauai staff Aida Okasaki Honolulu staff Denisse Gee Maui staff Kirsten Hamman Maui staff Troy Hashimoto Maui staff Ross Izumigawa Maui staff Scott Kaneshina



Dain Kane, member of the public
Paul McIntosh, California State Association of
Counties (CSAC)
Amelia McLear, Walmart
Larry Naake, NACo
David Sayre, Sayres Public Relations

II. APPROVAL OF AGENDA

The Committee approved the agenda.

III. MINUTES

The Committee approved the May 25, 2012 Committee minutes, as submitted by the HSAC Secretary.

IV. REPORTS

A. Treasurer's Report

The Committee approved the May 2012 Treasurer's Report, as submitted by the HSAC Treasurer.

B. County Reports

1. Maui County Report. Treasurer Pontanilla reported that the Maui Island Plan is projected to be completed by December 31, 2012.
2. Hawaii County Report. Vice President Pilago reported that the Council approved the FY 2013 HSAC officer slate at their June meeting.
3. City and County of Honolulu Report. Secretary Chang reported that the Council approved the FY 2013 HSAC officer slate and operating budget. He highlighted that the approved budget allocated \$100M in road improvements and \$17M for the rainy day fund. He informed the Committee about two pieces of legislation that has generated a significant amount of public testimony: a) Bill 11 which bans all commercial activity at Kailua and Kalama beach parks; and 2) Resolution 12-143 which approves the sale of a parcel of land within the Haleiwa Regional Park.
4. Kauai County Report. President Rapozo reported that the Council approved the FY 2013 budget with a 5-2 vote. He stated that the Council is considering legislation to ban smoking at all beaches and parks. Council Chair Furfaro stated that Kauai will be the first

County to submit a first draft of their "Important Agriculture Land" report to the state in November. He also updated the Membership that Kauai is in the first phase of their general plan update.

- C. NACo Report. Treasurer Pontanilla reported that the annual conference is being held in Pittsburgh next month. He encouraged all the Counties to attend this year's annual conference to support Maui Councilmember Hokama in his candidacy for second Vice-President of NACo. President Rapozo informed the Committee that Kauai Councilmember Kualii is attending the annual conference as Kauai's designated NACo director and will be supporting Maui Councilmember Hokama's candidacy. Maui Councilmember Hokama reminded the Committee that HSAC represents not only each County Council, but also includes each County's executive branch, namely the Mayors. He stated that HSAC should be a unified effort with broad participation across each County. He emphasized the importance of the partnership between CSAC and HSAC.
- D. WIR Report. Vice President Pilago reported that at the WIR annual conference held in Santa Fe on May 16 through 18, it was discussed that the partnerships formed at WIR and NACo contribute immeasurably to the well-being of individual Counties. He further informed the Committee that the following issues were the key topics discussed: a) Public lands; b) Accessibility and utilization of forest resources; and c) Natural gas exploration and production. He expected that the same issues would continue to be at the forefront of next year's annual conference to be held in Kodiak, Alaska. He recognized CSAC's support of Maui Councilmember Hokama's candidacy of NACo second Vice-President.

V. UNFINISHED BUSINESS

- A. Discussion regarding hiring an HSAC Executive Director (ED)

President Rapozo reminded the Committee that the subcommittee formed to examine this issue made presentations in every county except Maui County. Treasurer Pontanilla informed the Committee that the Maui Council did not allocate monies in their FY 2013 budget to fund an ED position. Council Chair Furfaro informed the Committee that the Kauai Council approved the funding of a 50 percent FTE in their FY 2013 budget. Vice-President Pilago informed the Committee that the FY 2013 Hawaii County budget did not fund an ED position.

Paul McIntosh, CSAC ED, stated that he serves as second Vice-President of the National Council of County Association Executives (NCCAE) which is an affiliate of NACo. He offered the resources of NCCAE to HSAC as they continue to discuss and deliberate over the creation of an ED position.

President Rapozo proposed the creation of a special committee to work with CSAC in calendar year 2013 to study how county associations in other states fund and use their EDs.

This item was received and deferred to the January Committee meeting.

- B. Communication from Chair Danny A. Mateo, Maui County Council, nominating Elle K. Cochran, Maui County Council, to the NACo Environment, Energy and Land Use Steering Committee.

Treasurer Pontanilla reminded the Committee that he is proposing a bylaw amendment regarding the eligibility of Councilmembers to receive travel reimbursements from HSAC to attend NACo and WIR events. He stated that his proposed bylaw amendment would only reimburse Chairs of a NACo steering committee and specifies that all other steering committee members must be responsible for their own travel expenses.

Vice-President Pilago stated that the Hawaii County Council supports Maui Councilmember Cochran's nomination to be a member of this NACo steering committee.

This item was approved.

- C. Discussion and Approval of FY 2013 NACo Steering Committee appointees.

Treasurer Pontanilla summarized the appointees list for the Committee.

President Rapozo reminded the Committee of the language of Treasurer Pontanilla's proposed bylaw amendment.

Maui Councilmember Victorino clarified that of the four nominees, his nomination to the NACo Environment, Energy and Land Use steering committee was the only reappointment. He informed the Committee that he is the Vice Chair of this NACo steering committee.

This item was approved.

VI. NEW BUSINESS

- A. Discussion and Approval of proposed amendments to the FY 2012 HSAC budget.

Treasurer Pontanilla explained that the proposed amendments to the FY 2012 operating budget makes adjustments from the original projections

approved by the Committee to reflect actual revenue and expense increases received and incurred throughout the fiscal year.

This item was approved.

- B. Communication from Maui County Clerk Jeffrey T. Kuwada regarding FY 2013 Maui County HSAC representative and alternate.

This item was received and filed.

- C. Communication from Maui Council Chair Danny A. Mateo nominating Councilmember Michael Victorino to the NACo Environment, Energy and Land Use steering committee.

This item was received and filed.

- D. Communication from Honolulu City Clerk Bernice K. N. Mau regarding the approval by the Honolulu City Council of the FY 2013 HSAC officer slate.

This item was received and filed.

- E. Communication from Kauai Council Chair Jay Furfaro regarding Kauai Council approval of FY 2013 HSAC officer slate.

This item was received and filed.

- F. Discussion regarding the 2015 WIR annual conference host location.

Kauai Councilmember Chang informed the Committee that Kauai has explored two specific resort locations in regards to hosting the 2015 WIR annual conference. He expects that whichever resort is ultimately chosen as the best conference location, there will be a ripple effect on the occupancy rates of all surrounding hotels. He stated that as May is traditionally the low season for Kauai hotels, hosting the 2015 WIR conference would be a welcome boost to the Kauai hotel industry and other ancillary businesses. He reminded the Committee that 2015 is not an election year and as such, potential conferees would be more inclined to attend a conference held on Kauai. His only concern is that Kauai staff can only provide support and requested that NACo or WIR provide a conference coordinator to be the lead. He clarified for Kauai Council Chair Furfaro that both proposed resort locations have received WIR conference requirements and specifications.

Kauai County Clerk Watanabe reminded the Committee that according to the revised budget cycle schedule approved by the Council, the month of May will be an extremely busy month. He queried if there were other

eligible months to schedule the conference in light of the county's budget cycle. He supported Kauai Councilmember Chang's request for a NACo or WIR conference coordinator.

Lenny Eliason, NACo President, stated that the date of the annual conference is set by the WIR Board of Directors. He clarified that May is customarily chosen as the month for the WIR annual conference because the NACo legislative conference is scheduled for early March and the NACo annual conference is scheduled in July. He further clarified that moving the WIR conference outside of May would result in lower attendance because of the previously mentioned March and July NACo conferences. He informed the Committee that NACo has dedicated meeting planning personnel on staff whose responsibility is to coordinate and run the WIR conference along with all the other conferences or meetings that NACo conducts.

Treasurer Pontanilla offered Maui County staff to assist at the 2015 WIR annual conference and suggested the hiring of an event planner.

Kauai Councilmember Chang reminded the Committee that Kauai hosted a meeting of the WIR Board of Directors last October and received positive feedback from the attendees regarding the meeting location.

Secretary Chang queried whether there were other counties applying to host the 2015 WIR annual conference. Kauai Councilmember Chang did not know of other applicants. Secretary Chang reminded the Committee that 2015 will be the year that Maui Councilmember Hokama would be NACo President, if Maui Councilmember Hokama is successful in his current candidacy for second NACo Vice-President.

This item was received and filed.

G. Discussion and Approval to host an HSAC sponsored hospitality suite at future WIR conferences.

Treasurer Pontanilla stated that hosting hospitality suites at upcoming WIR conferences would provide valuable opportunities for the Hawaii delegation to lobby other WIR delegates regarding Kauai hosting the 2015 WIR annual conference.

This item was approved.

- H. Discussion regarding the proposed timeline for the FY 2013 HSAC legislative package.

President Rapozo emphasized that the success of the FY 2013 HSAC legislative package hinged upon each Council promptly meeting the proposed legislative timeline deadlines. He stated the importance of the participation of the Hawaii Council of Mayors to present a strong united front at the state Legislature. He further emphasized that the first deadline each Council must meet is August 31, 2012, to submit their legislative proposals to HSAC.

This item was received and filed.

VII. ANNOUNCEMENTS

- A. Schedule next meeting.

The Executive Committee meeting is scheduled for July 27, 2012 at Honolulu Hale.

- B. Other Announcements.

There were no other announcements.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:39 a.m.

Very truly yours,

STANLEY CHANG
Secretary
Hawaii State Association of Counties